



## *Position Description*

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<b>Department:</b>	Animal Operations
<b>Title:</b>	Kennel Maintenance Support Staff
<b>Goal:</b>	Provide task-oriented assistance with the smooth operation of the Animal Center kennel area
<b>Duties:</b>	Wash and fold laundry, do dishes, provide baths and/or brushing to dogs and cats as needed, wash vehicles, prepare toys for kennel use, service environmental enrichment furnishings in cages or other areas, assist Shelter Attendants with completing scheduled tasks. Works under the immediate supervision of Shelter Attendants.
<b>Qualifications:</b>	Must be cooperative task-oriented and be able to work without close supervision. Must complete the Animal Center Volunteer orientation, Animal Center cat handling training and any additional training deemed necessary by the Program Coordinator or Director.
<b>Time Required:</b>	3-5 hours per week, minimum of one week per month
<b>Supervisor:</b>	Program Coordinator
<b><i>Physical Demands:</i></b>	Must be able to lift and carry small items of 20-30 pounds; possible exposure to zoonotic organisms which may be transmissible to humans and other pets; increased chance of injury to the unpredictable nature of animals.